**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

07941500003. 01702 549308. helloelaine@btinternet.com bsummvint@hotmail.com **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **on WEDNESDAY 18th JANUARY 2023 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors and Ward Councillors:

ii Representatives of QQ:

iii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, representatives of QQ, Guests, visiting Ward/Essex County Councillors and questions from

 members of the public.

**5. To receive the Minutes of the Meeting of the 28th September 2022:**

 To agree:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 48/ii) Church ownership enquiries:

 The Clerk’s report:

ii (Minute 56/ii) Letter to the CEO of QinetiQ.

 The Clerk’s report:

**7. Finance: (Precept)**

i To discuss and agree the Clerk’s estimates for the Precept demand on the Rochford District Council for 2023-24.

ii To complete the Precept demand form on the Rochford District Council for 2023-2024.

**8. Finance:**

i To receive the FIPC Financial Statements (circulated on 18th January 2023).

ii To receive the Co-op Bank Financial Statements (circulated on 18th January 2023).

iii The FIPC balances to be checked as correct against Co-op Bank Statements by Cllrs: …………… and ………………….

iv To Resolve the circulated notification of the Clerk’s NALC/EALC agreed pay rise of SCP 27 @ £16.58 per hr to

 £17.58 per hr and backdated to 1st April 2022.

 Proposed by Cllrs:…….………, seconded by ………………… and agreed by all.

v To authorise the Clerk to update the monthly Bank Transfer of the Clerk’s Salary Standing transfer to the

 awarded NALA/EALC rate of £168-77 NETT per month from 1st February 2023.

vi To authorise the Bank Transfer of the Clerk’s back dated salary payment of 10 months x £12 at £120-00.

vii To receive the notification of the External Auditors appointment (PKF-Littlejohn LLP) for 2022-23 onwards.

viii To ratify and resolve all transfer payments and received invoices:

 i 03/10/22 B Summerfield re: Salary October (Nett) @ £159-17.

 ii 01/11/22 B Summerfield re: Salary November (Nett) @ £159-17.

 iii 15/11/22 HMRC PAYE-RTI 2nd Quarter Payment @ £75-27 correction.

 iv 08/12/22 B Summerfield re: Salary December (Nett) @ £158-17.

 v 08/12/22 A payment to DIO re: Recreation Area, Church End @ 10-00.

 vi 02/01/23 B Summerfield re: Salary January (Nett) @ £159-17.

 vii 18/01/23 B Summerfield re: Salary back pay x 10 months @ £120.00.

 viii 18/01/23 Cllr Mrs E Pitts re: Remembrance Wreath @ £25-00.

 ix 18/01/23 HMRC PAYE-RTI 3rd Quarter Payment @ £156.27.

ix To resolve: all invoiced and ratified payments, auditing statements, financial statements, receipts and Bank transfers.

 Proposed by Councillors: ……………. seconded by ………………….. and agreed by all.

**9. Planning:**

i Application no 22/00834/FUL QinetiQ, Churchend, Foulness Island, Essex.

 (Proposed Construction of Sea Defence and Access Track Works, between Stairs Road and Shoebury New Ranges

 (Morris Chase) Known as the Phase 3 Sea Defence Wprks at the Ministry of Defence (MOD)).

ii Application no 22/00……………/FUL

**10. Correspondence:**

I To receive the Winter Warmth and Welcome Spaces Fund (circulated).

ii To receive an e/letter November 2022 from RHALC re: Minutes of 20th October meeting.

iii To receive an email/letter from Councillor Mr M Steptoe re: Broadband Roll out for Foulness Island.

iv To receive an email/letter from the RCCE re: Community Led Housing Opportunities in Foulness Island.

v The publications of the QQ ‘Foulness Residents’ Updates: September/October/November/December/January 2023.

vi The publication of the Foulness Island newsletters of November/December 2022.

vii Printed Publications and General Information received by the Clerk are available on demand.

**11. Streetlights:**

i Councillors correspondence re: Streetlighting outages, etc.

ii Councillors update reports:

**12. Highways:**

i Councillors correspondence re: Verge grass cutting, etc.

ii Councillor Mr A Holyland’s defibrillator inspection reports:

iii Councillors reports:

**13. Play space reports:**

Councillor Mr G Bickford’s Play space inspection reports:

**14. Website:** (The website is to be brought up to date with the inclusion of this meetings’ information).

 The Clerk’s report:

**15. Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**16. The next Foulness Island Parish Council Meeting:**

 To agree: **WEDNESDAY** **1st / 8th** **March 2023.**

**12th January 2023. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**